

# Regulations of the "**Clinical Method Training**" **workshop**

## **§ 1. General**

1. The Workshop Regulations define the rules of recruitment and participation in the "Clinical Method Training" workshops (hereinafter referred to as the "Workshops").
2. The workshop is an initiative of the University of Lodz aimed at promoting and implementing the clinical method in teaching at universities associated in the UNIC alliance.
3. The workshop is addressed to representatives of universities from the UNIC alliance interested in clinical teaching, who want to expand their knowledge of good practices in student legal clinics and who plan to improve or implement this method in their universities.
4. The "Clinical Method Training" workshop is funded by the We are UNIC! - Fostering Innovation and Cooperation within the European University Alliance in the Support for European Universities programme (the Programme is financed by the European Union under the project entitled Support for European Universities Alliances No. FERS.01.05-IP.08-0219/23), call for proposals No. 6/2024 of 8 April 2024 from the funds of the Polish National Agency for Academic Exchange.
5. The workshop will take place on October 15-18, 2025. at the Faculty of Law and Administration of the University of Lodz, at the following address: 8/12 Kopcińskiego Street, 90-232 Łódź.
6. The workshops will be held in English in accordance with the program published on the website: <https://www.wpia.uni.lodz.pl/wspolpraca/unic>

## **§ 2. Conditions of participation**

1. The workshop is addressed to employees, students and doctoral students of universities associated in the UNIC alliance.
2. Participation in the workshops is free of charge.
3. Participation in the workshop requires prior completion of the recruitment process.
4. For each university associated in the UNIC alliance, there are places for 2 participants (guaranteed number of participants).
5. The maximum number of workshop participants is 18 people.
6. The candidate must speak English at B2 level.

## **§ 3. Recruitment process**

1. Candidates apply to participate in the workshops via an electronic form available on the <https://www.wpia.uni.lodz.pl/wspolpraca/unic> website .
2. The electronic form is available in English.
3. Applications via the electronic form can be made until July 15, 2025.
4. 18 workshop participants will be selected from among the submitted candidates.
5. The first criterion for qualifying a participant is affiliation – each university has the right to be represented by two representatives.
6. In a situation where a specific university does not have a guaranteed number of participants, then representatives of other universities will be qualified in their place. In this case, the order of applications will be decisive.
7. Candidates will be informed about the results of the recruitment process via e-mail to the address indicated during the recruitment process.



#### **§ 4. Participant's rights and obligations**

1. Contracts will be signed with the selected participants.
2. Selected participants are required to create an account and submit a form in the system of the Polish National Agency for Academic Exchange, through which they will provide their personal data and submit declarations confirming that they meet the eligibility criteria. Confirmation of the submitted form should be sent in the form of a pdf file to [klinika@wpia.uni.lodz.pl](mailto:klinika@wpia.uni.lodz.pl).
3. Participants are obliged to cover the travel costs themselves.
4. Project participants are required to actively participate in the workshops.

#### **§ 5. Rights and obligations of the organizer**

1. The organizer of the workshops is the University of Lodz.
2. The Organizer is obliged to provide participants with free accommodation on October 15-18, 2025.
3. During the project, the Organizer provides participants with free meals:
  - 15 October – welcome dinner,
  - 16-18 October – breakfast, lunch, coffee breaks.
4. The Organizer allows participants to participate in the workshops free of charge at the Faculty of Law and Administration of the University of Lodz.
5. The Organizer reserves the right to make changes to the program and Regulations of the workshops and undertakes to update the information on the workshop website.

#### **§ 6. Data protection**

Pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive

95/46/EC (General Data Protection Regulation), hereinafter referred to as the "GDPR", the Organiser informs that:

1. The administrator of personal data processed as part of the workshops is the University of Lodz with its registered office in Lodz, 68 Narutowicza Street, 90-136 Lodz.
2. In any case, the person whose data is processed may contact the Data Protection Officer at the above-mentioned correspondence address with the note:  
Data Protection Officer of the University of Lodz or by e-mail at the following e-mail address: [iod@uni.lodz.pl](mailto:iod@uni.lodz.pl)
3. Personal data including: name(s) and surname, e-mail address, will be processed for the following purposes: registration of participation in workshops, communication with team members and organization and conduct of workshops.
4. Personal data in the form of image and name and surname will be used for promotional, educational and popularizing science purposes in social networks on the account of the University of Lodz in the case of consent to the use of the image.
5. Personal data will be processed on the basis of:
  - a. Article 6(1)(e) of the GDPR in conjunction with Articles 2 and 11 of the Act of 20 October 2018 Law on Higher Education and Science (as it is necessary to perform a task carried out in the public interest or as part of the exercise of public authority vested in the controller in connection with the mission of the higher education and science system in the field of education), scientific activity, shaping civic attitudes, as well as participation in social development and creating an economy based on innovation);
  - b. Article 6(1)(a) of the GDPR on the basis of consent to the processing of personal data (in the case of consent to the use of image);
6. In a situation where the processing of personal data takes place on the basis of the consent given, the person who gave it has the right to withdraw consent at any time without affecting the lawfulness of the processing that was carried out before the consent was withdrawn.

7. Personal data may be made available to other authorized entities on the basis of relevant provisions of law and relevant agreements concluded with the University of Lodz. Personal data (in the form of a registered image) may also be processed by the provider: YouTube services of Google LLC, Facebook services of Meta Platforms and LinkedIn services of LinkedIn Ireland Unlimited Company in their data processing centers.
8. Personal data will be stored for the period necessary to achieve the purposes referred to in point 3, including for a period of 5 years in relation to the storage of documentation of the Science Hub project of the University of Lodz by the University of Lodz, counted from the date of termination of the contract constituting the basis for its implementation. Personal data will be stored for the purposes referred to in point 4 for the period necessary to achieve them. In situations provided for in the provisions of law, personal data may also be processed for the period necessary to determine and pursue possible claims. If you consent to the use of your image, your personal data will be stored until you withdraw your consent.
9. The person whose data is processed has the right to:
  - a. access to the content of their data,
  - b. to rectify their data,
  - c. when they are inconsistent with the actual state,
  - d. to delete, limit processing, and transfer data - in cases provided for by law,
  - e. to object to the processing of data,
  - f. to lodge a complaint with the supervisory authority, which is the President of the Office for Personal Data Protection with its registered office in Warsaw at 2 Stawki Street;
10. Providing personal data is voluntary, but necessary to achieve the purposes referred to in point 3.



## **§ 7. Final provisions**

1. By participating in the workshops, the workshop participant confirms that they have read the Regulations and accept their provisions.
2. Any disputes that may arise from participation in the workshops will be resolved by the court competent for the Organizer's registered office.
3. In matters not covered by these Terms and Conditions, the provisions of the Civil Code shall apply.
4. These Terms and Conditions shall enter into force on 31 March 2025.